



EDMS NO.
1768040

REV.
1.0

VALIDITY
VALID

REFERENCE : NOT REQUIRED

HL-LHC Resources request

Date: 2017-02-01

Project/Activity: WP1

Title Position/Task: Project Management engineer

Description Project:

As an Organization & Scheduling Support in the Engineering Department (EN), inside the Alignment, Coordination and Engineering Group, within the Organization, Scheduling & Support Section you are responsible for planning and coordination of installation of the HL-LHC project.

Stakeholders of the section are the Beams, Physics, General Services and Technology departments, as well as the other groups within the Engineering department itself

Task: In collaboration with the different stakeholders, you will:

- Plan with Work package leaders of the HL-LHC project, the production, tests and preparation of equipment prior to their installation. Edit and update the corresponding schedules with respect to progress.
- Plan and coordinate all installation activities for the HL-LHC project, ensuring all activities are carried out within the LHC overall schedule.
- Prepare all supporting documentation and liaise between the stakeholders.
- Manage the impact of operational problems affecting the installation work on the schedule, in order to minimize any delays.
- Identify and resolve conflicting co-activity issues with the stakeholders concerned and the HL-LHC Project team.
- In collaboration with the relevant Safety Coordinator, ensure that all safety concerns related to the installation work are identified and that the relevant safety rules/procedures are applied.

Profile: Master's degree in the field of engineering, physics or project management (or equivalent)

Experience:

The training or experience required for this support activity are:

- project management and coordination;
- organization, planning and control processes;
- working with project planning tools;
- communication skills;

Demonstrated experience in the above as well as in engaging stakeholders.

Specific details: Spoken and written English. French is an asset and he willingness to learn French is required..

Requester: EN-ACE

Starting Date: July 2017